

Managed by  
North Sydney Community Service Ltd.



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## CROWS NEST CENTRE - VOLUNTEER UNDERSTANDING

I..... In undertaking volunteer work **hereby agree to:**

1. Attend volunteer orientation and ongoing training sessions provided by the Crows Nest Centre;
2. Abide by the philosophy of the Crows Nest Centre and its policies and procedures;
3. Observe my rights and responsibilities as a volunteer;
4. Notify the coordinator if unhappy with the volunteer placement;
5. Notify the coordinator of any accident or incident that occurs whilst working;
6. Inform the coordinator if I intend to cease involvement on a temporary or permanent basis;
7. Respect the rights of clients including confidentiality and privacy;

I understand that as a volunteer **I will not.**

1. Receive financial gifts from clients other than for the cost of running a service;
2. Undertake any activities that are not set out in my job description including manual handling;
3. Work more than 16 hours a week for the service;

In signing this volunteer understanding I agree to abide by the conditions outlined and understand my role as a volunteer, and that my volunteering at CNC is conditional on my Criminal Records Check.

Signed..... Date.....  
(Volunteer)

Witnessed..... Date.....  
(Volunteer Service Coordinator)